



Epsilon House, Masterlord Estates
West Road, Ipswich
Suffolk, IP3 9FJ
01473 956555

Direct Access Referral Form

FINANCE

Please complete this form, so far as you are able to do so, in black ink and in capitals, or typed. Some questions may not be relevant, in which case please mark them N/A.

Once complete please to Clerks@cardinalchambers.com

If you have any queries, please contact the clerks on 01473 956555

1. Personal Details:

Full Name:	<input type="text"/>
Date of Birth:	<input type="text"/>
Place of Birth:	<input type="text"/>
Nationality:	<input type="text"/>
Occupation: (incl. whether employed / self employed)	<input type="text"/>
Usual hours of work:	<input type="text"/>
Home Address:	<input type="text"/>
Preferred contact telephone number/s:	<input type="text"/>
Email address:	<input type="text"/>

Preferred method of contact: Telephone:
Email:
Post:

Have you instructed a solicitor? Yes
No

Solicitor Name:
Firm:
Telephone Number:

Are you eligible for Public funding / legal aid? Yes
No

Have you previously been represented by or sought advice from a barrister in connection with the matter you now wish to seek advice for, or be represented in? Yes / No

If yes, please provide brief details as to the identity of the barrister, whether advice was given or representation provided, and the dates in so far as you are able.

Barrister	Did the barrister provide advice / representation ?	Date

2. What are the full names of all other parties who are / may be involved in this matter and their relationship to you? Are they represented by solicitors, and if so who?

Name	Relationship to you	Solicitors details

3. Relationship details:

Relationship started:

Marriage Date:

Separation date:

Divorce petition presented on:

Decree Nisi pronounced on:

Decree absolute pronounced on:

Are you still living with your spouse?

4. Children

	Full Name of Child:	Date of Birth:	School attended:
1.			
2.			
3.			
4.			

5. Current arrangements for the children

The children spend time with me as follows:	The children spend time with the other parent as follows:

6. Finances

Approximate Values	You	Your Spouse
Income		
Property		
Investments		
Business Assets		
Other Assets		
Pensions		

7. Do you want advice from a barrister?

Yes / No

8. Do you want a barrister to represent you at a hearing?

Yes / No

9. Do you want assistance from a barrister to help prepare your case for a hearing?

Yes / No

10. If there are current / anticipated court proceedings concerning your children:

(i) what applications have been made by you or another person?

Type of Application	Who made by

(ii) what applications are you anticipating making or being made by you or another person

Type of Application	Who made by

(iii) what hearings have been listed by the court

Date of Hearing	Which Court (where the case is listed)	Type of Hearing (e.g. directions, final hearing etc)	Time estimate allowed by the Court

11. Please set out what the issues are that you wish to seek advice about, and /or that the Court is being asked to make a decision about

1.	
2.	
3.	
4.	

Visiting Cardinal Chambers

Will you need help to access the premises? Yes No

Do you require any assistance with interpretation or translation? Yes No

Are there particular times of the day or days of the week that you would like to avoid when arranging any meetings, or telephone conferences? Yes No
If so, please give details:

Signed

Dated